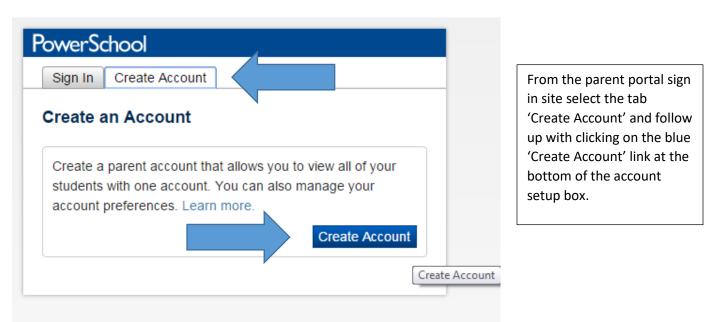
## How to Create a PowerSchool Parent Portal Account

To create a parent account select the link from our webpage or use the direct web address below.



https://sis.aspenview.org/public/



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## **PowerSchool**

Create Parent Account				
First Name	Mary			
Last Name	Brown			
Email	mary.brown@gmail.com			
Desired Username	maryb			
Password		Strong		
Re-enter Password	•••••			
Password must: •Be at least 6 characters long				

Enter the information in the fields as per the examples.

## Link Students to Account

Enter the Access ID, Access Password, and Relat	tionship for each student you wish to add to your Parent Account
1	
Student Name	Danny
Access ID	bro726
Access Password	•••
Relationship	Mother
2	
Student Name	
Access ID	
Access Password	

You will find the Access ID and Access Password information for your child/children from a letter received from your child's school. If you do not have this information it may be requested from the school office.

Access ID			
Access Password			
Relationship	Choose 🔻	N	
			Enter
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When you have entered all your information, click on enter at the bottom of the page. You need information for at least one child to set up an account, but are able to add additional children via Preferences in the portal once the account is set up. Once you have set up your account, you should be able to return to the Sign In page and log into your account using the username and password that you set up for yourself.

owerSc	owerSchool		
Sign In	Create Account		
Student	and Parent Sign In		
Usernam	le		
maryb			
Passwor	d		
•••••			
	Having trouble signing in?		
	Sign In		

To add an additional student to your account select 'Account Preferences' from the left hand menu, click on the 'Students' tab and then click on the blue 'Add' link.

PowerSchoo	bl
Danielle	2 4 9
Navigation Grades and Attendance	Account Preferences - Students
Grade History	Add
Attendance History	My Students
Pay Student Fees	To add a student to your Parent account, click the ADD button. 1. Danielle Siemens
Email Notification	
Comments	
School Bulletin	
Class Registration	
My Calendars	
My Schedule	
School Information	
Account Preferences	
alert Alert Solutions 2	

If you require any additional information or experience any problems contact the school office.